

Annexure-I



OIL INDIA LIMITED
(A Government of India Enterprise)
P.O. Duliajan - 786602, Assam, India
FAX: 91-0374-2800533; E-mail : material@oilindia.in

OIL INDIA LIMITED invites Indigenous Competitive Bid (e-tenders) through its e-Procurement portal - <https://etender.srm.oilindia.in/sap/bc/gui/sap/its/bbpstart/> for following e-tender :

E-Tender No.	B.C Date	Material Description & Quantity
SDI1279P14/P4 Dtd: 26.09.2013 (SINGLE STAGE TWO BID SYSTEM)	14.11.13	REDUNDANT MPLS VPN NETWORK
SDI1234P14 Dtd: 24.09.2013 (SINGLE STAGE COMPOSITE BID SYSTEM)	14.11.13	SKID MOUNTED CHEMICAL GODOWN – 6NOS
SDI1244P14 Dtd: 24.09.2013 (SINGLE STAGE COMPOSITE BID SYSTEM)	14.11.13	DISPLAY BOARD – 2 NOS

Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 (Excepting PSUs and SSI units registered with NSIC) in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted one week prior to Bid Closing date. The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com.

Note :

PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL’s designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808719

FAX NO: (91-374) 2800533

Email: tuhin_roy@oilindia.in ; erp_mm@oilindia.in

FORWARDING LETTER

Tender No. : SDI1234P14 Dt: 24.09.2013

Tender Fee : Rs 1,000.00

Bid Security Amount : Rs 29,000.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : As mentioned in the e-portal

Bid Opening on : -do-

Performance Security : Applicable

Integrity Pact : Not Applicable

OIL invites Bids for **Skid Mounted Chemical Godown** through its e-Procurement site under **SINGLE STAGE COMPOSITE BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions.. The details of items tendered can be **found in the Item Data and details uploaded under Technical RFx**.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders and Amendment No. 1 to General Terms and Conditions for Indigenous E-Tender.
- b) Technical specifications and Quantity as per **Annexure – 1A**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- d) In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the Company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.
- e) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through

Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

f) Bidder are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFx -> External Area - > Tender Documents. The above filled up document to be uploaded in the **Technical RFX** Response.

Special Note:

1.0 General Qualification Criteria:

In addition to the general BRC/BEC, following criteria on Bidders' Experience and their financial capabilities shall be considered (**documentary evidence to be provided along with the bid in Technical RFx -> External Area - > Tender Documents**) as on the Bid Closing Date:

- a) Bidder should have experience of successfully executing similar order of Rs **08.64 Lakhs** during last 3 years.
- b) Annual financial turnover of the firm in any of the last 3 financial years or current financial year should not be less than **Rs 28.80 Lakhs**.

2.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 1,000.00 in favour of M/s Oil India Limited and payable at Duliajan is to be sent to Head-Materials, Oil India Limited, P.O. Duliajan, Assam-786602. Application shall be accepted only **upto one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site www.oil-india.com.**

NOTE: PSUs and SSI units are provided tender documents Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **Head Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

4.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially

responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

6.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

7.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the **Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria** (as per **Annexure-CCC**) contradict the **Clauses of the tender** and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-procurement (LCB Tenders) elsewhere, those in the **BEC / BRC** shall prevail.

8.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

9.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

**Sd-
(N.PHUKAN)
MANAGER MATERIALS (ID)
FOR : HEAD-MATERIALS**

ANNEXURE-IA
TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI1234P14 dated 24.09.2013

MATERIAL DESCRIPTION	Complied / Not Complied. (Remarks if any)
<p>TECHNICAL SPECIFICATION FOR PREFABRICATED</p> <p>ITEM NO. 1 : “Skid Mounted Chemical Go-down cum Operator’s Cabin” QTY= 6 Nos .</p> <p>The Prefabricated “Skid Mounted Chemical Go-down cum operator’s Cabin”. should conform to specifications and dimensions as shown in OIL Drawing No. (OIL-10001). (Drawing will be issued separately to the bidder who applies for tender document).</p> <p><u>Note: Please provide full address to send the drawing.</u></p> <p>(a) It consists of two parts :</p> <p>(i) Operator’s Cabin of size : 2000 mm X 2500 mm X 2400 mm</p> <p>(ii) Chemical Go-down : 4000 mm X 2500 mm X 2400 mm.</p> <p>(b) Skid (ISMB) : 250 Length : 6900 mm. Breadth : 2850 mm.</p> <p>(c) Material of Construction:</p> <p>(i) Floor – 6 mm thick Type A Chequered Plate</p> <p>(ii) Wall – 1.6 mm MS plate</p> <p>(iii) Roof - 2.5 mm MS plate.</p> <p>(iv) Truss – (a) 50.8 mm(MED) YST 240 structural tube for post & ramming. (b) 50.8 NB(MED) YST 240 structural tube for purling.</p> <p>(c) ISA 50 X 50 X 6 X 75 LG for purling cleat.</p> <p>(v) Doors, Aldrops (approved quality should be provided for locking arrangement.</p> <p>(vi) Ventilation – 25 LWM X PM sheet on the top and back side in the Go-down part.</p> <p>General design and construction</p> <p>The design of the bunkhouse shall be such that complete unit can be transported in by truck trailer in all weather conditions. The prefabricated “Skid Mounted Chemical Go-down cum operator’s Cabin” shall be capable of having self-stability and withstand storm conditions. Also it must be protected /pre treated with quality and specified paints for non-corrosion.</p> <p><u>Shell</u></p> <p>The bunk house shall be fabricated of tested quality rolled sections MS pressed steel sections and components and fully welded to form an integrated rigid structural frame comprising of the base skid, bottom/under frame peripheral structure including side and end external walls, panels, vertical corner posts, special designed high grade corner castings as per IS standard which shall facilitate easy transportation, lifting, placing and self draining roof with internal</p>	

pressed steel roof sections and as per detailed specifications.

Base Frame

The main bottom base frame shall be fabricated and welded out of tested quality MS pressed steel channel sections/ rolled steel channel sections. These shall be of ISMC 100mm x 50mm and all the interconnecting cross members also are of ISMC 100mm x 50mm duly welded length wise and breadth wise and conveniently equi-spaced and covered with 6 mm MS plate continuously welded.

Flooring

6 mm thick Type A Chequered Plate covered with rubber mat.

Main Bottom skid

This shall be fabricated out of hot rolled 2 nos I beam of ISMB 250 placed at 2500 mm part. One I beam will be welded and joined at the center to form a central base support 4 no of cross members of ISMB 250 will be placed equidistant connecting all the three main I beams to provide additional strength to the skid. The end of the I beam shall be interconnected by means of 4"dia (110 NB) MS pipe of schedule 40 / equivalent and this will be passed through the I beam to give additional strength.

The entire shell module with base frame shall be mounted and welded on the skid. The height of the skid eliminates any site foundation and can be used immediately after unloading and suitable placement.

Side and End Walls

The side and end frame shall be made of Mild steel tube of 65 NB (MED) YST 240 spaced at intervals and connected together to reserve as cross members to ensure complete rigidity to the entire structure. The outer skin panels shall be of 1.6 mm tested quality steel sheets corrugated as per desired patterns continuously welded to the top and bottom frame. This further offers a better strength to weight ratio.

All gaps shall be duly sealed at edges and bottom to prevent the entering of rats, mosquito and unwanted guests.

Insulation

Insulation of 75mm thick mineral glass wool/ fiberglass resin bonded wool confirming to IS 8183 of 1976 is to be provided. Insulation shall be provided on all sidewalls, end walls, roof and flooring of the operator cabin. This insulation shall be rat proof, fire retarded, non hygroscopic and floorings and vermin proof beside excellent thermal efficiency and acoustic performance.

Inner Paneling

Inner paneling shall be as follows :

(a) Wall – 6 mm decorative ply on 100 X 75 timber framing.

(b) Roof – 6 mm plywood ceiling on 75 X 50 timber framing.

Plywood as per IS specification of approved make shall be screwed on the side walls on the internal sections/ vertical rectangular tubes. All vertical and horizontal corners shall be neatly finished with aluminum anodized heavy gauge aluminum angles and flat and the vertical joints of the panels shall be fixed with decorative PVC bidding patties to match with the colour of panels to suit the aesthetic appearance.

Doors and Windows

1.6 mm thick Steel Flus Door, single leaf construction of 1945 X 900 mm on ISA 35X35X6 frame. The door shall open from outside. 6 mm decorative ply on inner side of the door in operator's cabin is required. The door shall be provided with heavy gauge brass / steel container type piano hinges or bush and bearing arrangements with superior quality catches, aldrops, padlocks, tower bolts and handle grips. Manually operating type locking arrangements from both internal and external sides of Godrej/ Chandan make 7 lever shall be provided. Rubber gasket packing shall be provided around doorframe for complete weatherproof ness. Heavy-duty stopper for door shall be provided so that it does not get closed with blowing wind. The hinges shall be strong enough that it does not get closed with bowing wind, the hinges shall be strong enough to with stand the load of door during its operation in high wind / stormy conditions.

Window shall be made metal glaze window double leaf 980mm X 1180 mm to be guarded with 75 mesh X 50 IRC fabric. Top hung window saja should be given as per drawing.

Wood

Working platforms, wooden working table with drawer, frames for inner panelling and bench will be required as per specifications drawn in OIL drawing No. (OIL-10001). (Drawing will be issued separately to the bidder who applies for tender document).

Note: Please provide full address to send the drawing.

All wooden materials shall be of white ant proof and will be able to withstand climatic condition.

Electricals

All wiring shall be inside the PVC reinforced steel flexible tubing/ conduits of ISI grade. 3/20 size wires shall be used in the electrical circuit for light, fan and sockets. Necessary weatherproof junction box with industrial sockets of 30 amps shall be provided for connecting the mains and shall be located as per requirement.

Continuous earth wires shall be provided through out the circuit and external earth terminal shall also be provided. DOL (of reputed make) MCBs of Siemens/ Sigma/ NDS/ or reputed make and weather proof junction boxes and metal clad plug socket of reputed make shall be provided wherever necessary. All switches and sockets shall be additionally provided with 1 no. earth leakage circuit breaker of reputed make.

Light & Fans

2 (two) tube light fittings in Go-down part and 1 (one) tube light fitting above working table in Operator's Cabin part should be provided. Wall mounted oscillating fans of 16" sweep of reputed make shall be provided in Operator's Cabin. 2 nos 15 amps pin socket for providing power for auxiliary equipments should be provided in the Operator's Cabin. All the lamps, fans, plug points etc. shall have independent slash/ piano type switches of required ratings inside the bunk house.

Coat Hook : 6 No's of coat hooks to be provided in the appropriate place of Operator's Cabin.

Pre Treatment & Painting

The surface preparation for all steel surfaces shall be shot/ sand blasted or pre treated with anti-corrosive chemicals including degreasing, de-rusting and phosphating. These shall be additionally coated with red oxide, zinc chromate

primer, conforming to IS 2074. The external surface of the bunk house shall be finally painted with two coats of corrosion resistant synthetic enamel paint, rubber chlorinated paint or poly urethane based paints of reputed make and quality as per international standards and desired thickness.

The under frame and skid shall be painted with bituminous paint of reputed make. The colour shades and grade shall be decided and approved by authorized official of the company. Necessary marking / logo shall be provided as per company's requirements.

Welding

The skid mounted bunk house shall be of all welded steel construction using latest method of welding wherever applicable.

Technical Specification for Out Fittings

1. All electrical equipment shall be of reputed and approved manufacturers like GEC/ Crompton Greaves/ Philips or equivalent.
2. All fluorescent lights shall be provided with acrylic cover of white translucent shades and shall be flush mounted in ceiling wherever applicable.
3. The chair and bench shall be cushioned with upholster. Leather touch single tone leather cloth shall be used for upholstering.
4. Weather proof light shall be provided on the above outside entrance.
5. Steel steps shall be provided to enter each part of the bunk house.
6. All finished electrical circuits shall be pre tested and certified prior to delivery.
7. One CO2 fire extinguisher of 1kg capacity shall be provided in suitable accessible location in the bunk house for safety precaution against fire.
8. Our company's motif plate of the size 200 X 500mm shall be fixed on the exterior of the bunk house at a suitable location. Motif plate shall be made of aluminum sheets on which company's emblem shall be screen engraved. Also department's name shall be painted at a suitable place in the front side in the exterior side of the bunk house.

SPECIAL TERMS AND CONDITION

1. Item should be constructed as per drawing (OIL-10001).
2. All other details are given in Annexure-1A
3. Terms and condition as per Annexure-1A and drawing (OIL-10001). (Drawing will be issued separately to the bidder who applies for tender document).

Note: Please provide full address to send the drawing.

4. The bidder should deliver the material within six months from the receipt of the order.
5. Each Bunk house should be offered for inspection to representative of Head-Chemical at the following stages of fabrication
 - 1st inspection will be done after completion of fabrication job of skid before applying primer coating.
 - 2nd inspection will be done after completion of fabrication job of structures without roof and walls.
 - 3rd inspection will be done after roofing and walling.
 - 4th inspection will be done after completion of painting just before delivery.
 - At any time during fabrication.
6. Chemical Department's name and OIL logo should be written on each bunk

house which will be confirmed during inspection.

Following should be marked on the front side of the Bunk House –

(a)CHEMICAL DEPARTMENT, OIL INDIA LIMITED.

(B)Budget Head PI.11ASCH.001

(C)ORDER NO

7. Delivery :

Material Should be delivered within six months from the receipt of the order.

The material should be delivered inside OIL's Industrial Area at Duliajan or any other locations within a radius of 25 KMs from Duliajan at the site shown by Head- Chemical during office hours on working days.

8. Minor changes in the specification may be done during the course of fabrication of bunk house. In this case the party will be advised in writing by the representative authorised by Head -Chemical.

9. All the electrical fittings should be tested by competent persons holding valid electrical licence. Necessary electrical test certificate duly signed by competent persons holding valid electrical licence and schematic diagram of wiring should be submitted along with bunk house. Bidder to confirm the same while quoting. Company's electrical engineer may check the same.

10. All furniture should be of executive class. Bidder should forward catalogue, drawing (with specification) of all items along with the quotation.

11. Bidder must confirm/clarify all the clauses of Annexure-1 point by point and the offer should be forwarded along with price break up of each and every item. Offer without these will be treated as cancelled.

12. **Warranty/Guarantee :** The "Skid Mounted Chemical Go-down cum Operator's Cabin", including all the bought out items should have minimum onsite warranty of one year from the date of installation. Warranty/Guarantee for the painting and coating should be for two years against any failure, rusting etc.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>A) TECHNICAL:</p> <p>The bids must conform to the specifications and terms & conditions given in the Bidding Documents. Bids shall be rejected in case the item(s) offered do not conform to the required parameters stipulated in the technical specifications and to the respective national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following mandatory requirements shall have to be particularly met by the bidders without which the offer will be considered as non responsive and rejected. All the documents related to BRC must be submitted along with the Bid.</p> <p><u>Technical:</u></p> <p>1.1 The “Skid Mounted Chemical Go-down cum Operator’s Cabin” must conform to specifications and dimensions as shown in OIL Drawing No. (OIL-10001) (Drawing will be issued separately to the bidder who applies for tender document).</p> <p><u>Note: Please provide full address to send the drawing.</u></p> <p>1.2 The bidder is to categorically confirm to comply all the clauses of special terms and conditions of NIT.</p> <p>1.3 The bidder to confirm that the material of all steel work shall conform to IS:2062:1999 (Previously IS:226:1975).</p> <p>1.4 The bidder to confirm that all timber used must be 1st class seasonal Hollock timber.</p> <p>1.5 Documentary evidence of successful execution of Similar Order for at least 8.64 lakhs during last 3 years as on the Bid Closing Date needs to be submitted by the bidder. The term "similar order" means the bidder must have experience of fabrication and supply of steel godown, steel bunk house, steel laboratory etc.</p>	

B) COMMERCIAL:

i). Bid security:

Bid security of **Rs 29,000.00** shall be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. If bid security in ORIGINAL of above mentioned amount is not received within bid closing date and time , the bid submitted through electronic form will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Bid Security shall be valid for 10 months from Bid closing date. (i.e upto 14.09.2014).**

In case of extension of Bid Closing date against the tender where a bidder has already submitted his bid with requisite bid security validity within the original B.C. Date such bidders will extend validity of bid security covering the extended period of the bid closing date.

ii). Performance Security:

Successful bidder will be required to furnish a Performance Security @10% of the order value. For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement LCB Tenders. **The Performance Security must be valid for 12 months from the date of commissioning or 18 months from the date of despatch whichever concludes earlier. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

- iii).** *The Bank Guarantee should be allowed to be encashed at all branches within India.*
- iv).** Validity of the bid shall be minimum 120 days from the Bid Closing Date.
- v).** The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- vi).** Bids received after the bid closing date and time will be rejected.

<p>Similarly, modifications to bids received after the bid closing date & time will not be considered.</p> <p>vii). All the Bids must be Digitally Signed using “Class 3” digital certificate with Organisation’s name (<i>e-commerce application</i>) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.</p> <p>viii). Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.</p> <p>2.0 <u>BID EVALUATION CRITERIA (BEC)</u></p> <p>The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.</p> <p>A) TECHNICAL:</p> <ul style="list-style-type: none"> i) The manufactured product should be strictly as per OIL’s tender specification. ii) All the materials as indicated in the tender should be offered. If any of the items is not offered by the bidder, the offer will not be considered for evaluation. iii) Commercial bids will be evaluated on the basis of the information provided in the commercial bid format. <p>B) COMMERCIAL:</p> <ul style="list-style-type: none"> i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer. ii). To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected. 	
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NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
SL. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Bidder to confirm that he has not taken any exception/deviations to the bid document .		
2	Confirm that the product offered strictly conform to the technical specifications.		
3	Confirm that the Offer has been made with Bid Bond / Bank Guarantee / Earnest Money along with the offer (Wherever Applicable) ?		
4	Confirm unconditional validity of the bid for 120 days from the date of opening of techno-commercial bid.		
5	Confirm that the prices offered are firm and / or without any qualifications?		
6	Confirm that all relevant fields in the on-line bidding format been filled in by the bidders for the items quoted by them.		
7	Confirm that the price bid is in conformity with OIL's online bidding format ?		
8	Confirm that the Bid comply with all the terms & conditions ?		
9	Confirm that the offers and all attached documents are digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000.		
10	CONFIRM THAT YOU HAVE SUBMITTED THE DULY SIGNED INTEGRITY PACT DOCUMENT (Wherever Applicable)		
11	CONFIRM THAT YOU HAVE SHALL SUBMIT PERFORMANCE BANK GUARANTEE AS PER NIT IN THE EVENT OF PLACEMENT OF ORDER ON YOU (Wherever Applicable)		
12	CONFIRM THAT YOU HAVE SUBMITTED DOCUMENTS AS PER GENERAL QUALIFICATION CRITERIA		

NOTE: Please fill up the greyed cells only.

Response Sheet**Annexure-FFF**

Tender No.	
Bidders Name	

Bidders Response Sheet

Sl No.	Description	Remarks
1	Name of Bidder	
2	Whether tender document purchased from OIL's offices.	
3	Place of Despatch	
4	Whether Freight charges have been included in your quoted prices	
5	Whether Insurance charges have been included in your quoted prices	
6	Make of quoted Product	
7	Offered Validity of Bid as per NIT	
8	Delivery Period in weeks from placement of order	
9	Complied to Standard Payment Terms of OIL or not.	
10	Bid Security Submitted (if applicable)	
11	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
	c) Name and Full Address of Issuing Bank:	
12	Bid Security if Not submitted reasons thereof	
13	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
14	Integrity Pact Submitted (if applicable)	
15	Whether submitted documents in support of General Qualification criteria of NIT	
16	If bidder is Small scale unit whether you have quoted your own product	
17	If bidder is Small scale unit whether you are eligible for purchase preference (as per Govt guidelines)	
18	Whether filled up the bank details for online payment as per Annexure GGG	

NOTE: Please fill up the greyed cells only.

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETTER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....

IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

Counter Signed by Banker:
Seal of Bank:

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.